EMERGENCY CONTACTS

REILLY

PositionNameCell Phone NumberEmail AddressOwner/Op. DirTammy Bardwell469-878-8056tammy@studiob

Owner/Op. Dir Tammy Bardwell 469-878-8056 <u>tammy@studiobellaforkids.com</u> Program Director Penny Loe 214-558-8129 <u>tammy@studiobellaforkids.com</u> penny@studiobellaforkids.com

Site Director Andrea Wilson 214-476-2004

andrea@studiobellaforkids.com

Police DISD Dispatch 214-932-5627

Emergency 911

Identify the relocation areas in and outside the operation -

Emergency Preparedness - All staff will have each other's cell phone numbers programmed in their phone for easy communication in case of an emergency. In any emergency, we will default to the school's emergency staff if at all possible. Studio Bella Explorers Directors have the School's Emergency Contact Numbers

Evacuation: requires all staff to leave the building Diagram Attached - In the event of an evacuation, the first priority is to get all students to a safe area. All groups of Studio Bella Explorers will relocate to a designated area for a roll count and a headcount. Children must evacuate within 3 minutes.

The Evacuation protocol for Reilly Elementary -Evacuate to

Call in this order:

Call 911

DISD Dispatch 214-932-5627
Site Director Andrea Wilson 214-476-2004
Program Director Penny Loe 214-558-8129
Studio Bella Owner/Founder Tammy Bardwell 469-878-8056

