



# Attendance Requirements

## REQUIRED INFORMATION (BUT NOT LIMITED TO) NEEDED TO ENROLL IN THE EXPLORERS PROGRAM

- The child's name and birth date
- Immunization records filed at the school
- Medication administration records, if applicable
- A copy of any health-care professional recommendations or orders for providing specialized medical assistance to the child.
- The child's home address and telephone number
- Date of the child's admission to the operation
- Name and address of parent(s)
- Telephone numbers at which parent(s) can be reached while the child is in care
- Name, address, and telephone number of another responsible individual (friend or relative) who should be contacted in an emergency when the parent cannot be reached
- Names and telephone numbers of persons other than a parent to whom the child may be released
- Name, address, and telephone number of the child's physician or an emergency-care facility
- Authorization to obtain emergency medical care & to transport the child for emergency medical treatment
- A statement of the child's special problems or special care needs. This includes, but is not limited to, allergies, existing illness, previous serious illness and injuries, hospitalizations during the past 12 months, and any medications prescribed for continuous, long-term use
- A completed food allergy emergency plan for the child, if applicable
- A child-care enrollment agreement signed by parent with a copy of Studio Bella operational policies
- Permission for a school-age child to ride a bus, walk to or from school or home, or to be released to the care of a sibling under 18 years old, if applicable
- A copy of an IEP or 504 plan, if applicable
- A copy of the custody agreement, if applicable